



EXTERNAL ADVERTISEMENT

The Rural Electrification and Renewable Energy Corporation, (formerly, the Rural Electrification Authority) a State Corporation established under the Energy Act, 2019, is mandated to enhance provision of electricity in the rural areas of the country as well as develop, manage and promote the use of renewable energy in Kenya. Through its mandate, the Corporation seeks to improve the socio-economic well-being of Kenyans living in rural areas as well as develop cheap alternatives to sources of energy through the promotion of renewable energy.

Since commencing operations in the 2008/09 financial year, the Corporation has endeavored to realize this objective and through its efforts, 70% of all the public facilities have been electrified. Moving forward, the Corporation will put more focus on renewable energy to provide electricity to areas far away from the National Grid network.

The Corporation is looking for a highly experienced, motivated and results oriented individual to fill the vacancy in the organization. The applicants must be self-driven individual who is focused and committed to driving the Corporation towards achieving its mandate. He/She will work with the departmental teams in spearheading/embracing innovation, work ethics and must possess high level of integrity.

Applications are invited from professionals who meet **ALL** the minimum qualifications for the following position.

FINANCE AND INFORMATION COMMUNICATION AND TECHNOLOGY DIRECTORATE

1. GENERAL MANAGER, FINANCE AND ICT, GRADE REREC 2

(a) Job Specifications

Duties and responsibilities will entail:-

- (i) Overseeing all issues regarding the financing of Corporation activities and advise the management on financial planning strategies and policies;
- (ii) Develop and implement sound financial management policies and procedures;
- (iii) Plan and coordinate timely preparation of annual Work Plans and budget estimates for the Corporation;
- (iv) Develop and manage internal controls and compliance;
- (v) Participate in developing resource mobilization strategies;
- (vi) Oversee preparation of the Annual Report and Financial Statements of Accounts in accordance with accounting standards and procedures;
- (vii) Monitor and evaluate funds applications and accountability;
- (viii) Developing and overseeing the implementation of a dynamic corporate strategy that is able to deliver services and results as envisioned in the strategic plan;
- (ix) Ensure prudent and optimal utilization of Corporation funds and Assets;

- (x) Provide up to date, accurate and prompt management accounts and reports to the management and the board;
- (xi) Providing oversight to the Corporation's ICT affairs, ensuring that the Corporation has the right and efficient ICT resources to meet its objectives;
- (xii) Participating in the development and review of the Institution's strategic plan; and
- (xiii) Overseeing operations of ICT and Finance and Accounts departments.

(b) Person specifications

For appointment to this grade, a candidate must have:-

- (i) A minimum period of twelve (12) years relevant work experience five (5) years of which must have been in senior management;
- (ii) Master's degree in any of the following disciplines: Business Administration, Business management (Finance or Accounting option) or its equivalent qualifications from a recognized institution;
- (iii) Bachelor's degree in Commerce, Business Administration, Business management (Finance or Accounting option) or other relevant and equivalent qualifications from a recognized institution;
- (iv) Relevant Professional qualification; Certified Public Accountant (CPA) or Association of Certified Chartered Accountant (ACCA);
- (v) Certificate in leadership course lasting not less than four (4) weeks from a recognized institution;
- (vi) Membership in good standing of the Institute of Certified Public Accountants of Kenya (ICPAK) or any other relevant recognized professional body;
- (vii) Proficiency in computer applications; and
- (viii) Fulfilled the requirements of Chapter Six of the Constitution.

(c) Key Competencies and skills

In addition, the candidate should possess the following skills:

- (i) Analytical skills;
- (ii) Communication skills;
- (iii) Strategic and innovative thinking;
- (iv) Interpersonal skills;
- (v) Negotiation skills; and
- (vi) Team player.

POWER DISTRIBUTION AND REGIONAL COORDINATION DIRECTORATE

2. GENERAL MANAGER, POWER DISTRIBUTION AND REGIONAL COORDINATION, GRADE REREC 2

(a) Job Specifications

Duties and responsibilities will entail:-

- (i) Developing masterplan for grid networks for the Corporation;
- (ii) Overseeing the Design, Construction, Operation and Management in the Corporation
- (iii) Ensuring efficient and effective organizational direction, management and coordination of activities and programmes in the Directorate;
- (iv) Ensuring the projects identified are designed and implemented on time in an efficient and effective manner and in accordance with the industry acceptable standards and as per the REREC strategic plan;
- (v) Providing efficient and timely technical advice on all technical matters;
- (vi) Promoting management and technological innovations to enhance the directorates efficiency;
- (vii) Establishing operational linkages with other directorates of the Corporation; and
- (viii) Establishing collaboration linkages with other relevant stakeholders in the energy sector.

(b) Person specification

For appointment to this grade, a candidate must have:-

- (i) A minimum period of twelve (12) years' of relevant work experience five (5) of which must have been in senior management level;
- (ii) Masters degree in any of the following: Electrical Engineering, Civil Engineering, Mechanical Engineering, Electronics Engineering, Energy Management, or relevant degree from a recognized institution;
- (iii) Bachelors degree in any of the following: Electrical, Civil, Mechanical, Electronics Engineering or its equivalent qualification from a recognized institution;
- (iv) Registered with Engineers Board of Kenya;
- (v) Member of the Institute of Engineers of Kenya;
- (vi) Certificate in leadership course lasting not less than four (4) weeks;
- (vii) Knowledge of the industry and energy sector;
- (viii) Demonstrated competence in work performance;
- (ix) Proficiency in computer Applications; and
- (x) Fulfilled the requirement of Chapter Six of the Constitution.

(c) Key Competencies and skills

In addition, the candidate should possess the following skills:

- (i) Analytical skills;
- (ii) Communication skills;
- (iii) Strategic and innovative thinking;
- (iv) Interpersonal skills;
- (v) Negotiation skills; and
- (vi) Team player.

Application Procedure:

- (i) Apply for a position through a standard one-page letter, attaching a detailed CV and copies of certificates;
- (ii) All applicants **MUST** complete the **BIO DATA** Form which should be obtained in the Rural Electrification and Renewable Energy Corporation website and send the same in **EXCEL** to the Chief Executive Officer on jobs@rea.co.ke. **PDF** and **SCANNED** bio data will be rejected.
- (iii) Interested and qualified candidates are requested to submit **HARD COPIES** of their applications together with their updated Curriculum Vitae, **CERTIFIED** copies of academic and professional certificates on or before the closing dates.
- (iv) Only the candidate offered employment shall be required to present the following clearance certificates:
 - a. A valid Certificate of Good Conduct from the Directorate of Criminal investigations
 - b. A valid Clearance Certificate from Higher Education Loans Board (HELB)
 - c. A valid Tax Compliance Certificate from Kenya Revenue Authority (KRA)
 - d. A current Clearance from the Ethics & Anti-corruption Authority (EACC)
- (v) Qualified persons including physically challenged, youth and female candidates are encouraged to apply.
- (vi) Only the shortlisted candidates will be contacted.

Applications should be sent to:

The Chief Executive Officer,
Rural Electrification and Renewable Energy Corporation,
Kawi House, Block C/South C-Bellevue,
P.O Box 34585-00100,
NAIROBI.

So as to reach on/or before **25th April, 2023.**