



INVITATION TO TENDER

PROCURING ENTITY: *The Rural Electrification and Renewable Energy Corporation*

CONTRACT NUMBER: RFX No. 1000000657;

CONTRACT NAME AND DESCRIPTION: Implementation, installation, configuration, data migration, integration, testing, training, commissioning, maintenance, support services for Sap Modules - Master Data Governance (MDG), Supplier Purchase Order Collaboration, Concur, Human Capital Management (HCM) – Payroll Enhancements, Extended/Advanced Warehouse Management (EWM), Extended Content Management (ECM) by Open Text, Identity Access Governance (IAG), Identity Management System Integration, SSO, SNC, Adobe Document Services and Supply of Sap Licenses and Subscriptions

1. Tendering will be conducted under ***Restricted Tendering*** using a standardized tender document. Tendering is open to all qualified and interested Tenderers.
“Tenderers will be allowed to tender for one or more lots”.
Tendering is open to all local firms that are licensed by SAP to carry out implementations.
2. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours 8.00am-12.45pm to 1.45pm-4.00pm Monday to Friday. at the address given below. More details on the Services are provided in Part 2 - Services' Requirements, Section V - Description of Services of the tender Document.
3. A complete set of tender documents may be obtained by interested tenders free of charge. Tender documents may be obtained electronically from the Website www.rerec.co.ke.
4. Tender documents may be viewed and downloaded for free from the website www.rerec.co.ke Tenderers who download the tender document must forward their particulars immediately to www.rerec.co.ke to facilitate any further clarification or addendum.
5. All Tenders must be accompanied by a *tender Security as a bank or insurance bond of 2% of total amount Vat inclusive, currency Kshs.*
6. The Tenderer shall chronologically serialize all pages of the tender documents submitted.
7. Completed Tenders are to be saved as PDF documents marked with RFX description to be submitted through the REREC E-Procurement Web Portal found on the REREC website (www.rerec.co.ke) before **31st August, 2021.**
8. Tenders will be opened electronically after closing in REREC Procurement Office at Kawi House and the results sent via mail to all bidders who will have submitted their responses.

The addresses referred to above are:

A. Address for obtaining further information

Rural Electrification and Renewable Energy Corporation through www.rerec.co.ke

Physical address – Block C, Kawi House, South C, Behind Boma Hotel Nairobi

P.O Box 34585 – 00100 Nairobi

E-mail address of the officer to be contacted– tenders@rerec.co.ke

B. Address for Submission of Tenders.

Online: www.rea.co.ke

Through <https://suppliers.rea.co.ke:44300/irj/portal>

C. Address for Opening of Tenders.

Ground Floor -

Rural Electrification and Renewable Energy Corporation

P.O Box 34585 – 00100 Nairobi

Physical address – Block C, Kawi House, South C, Behind Boma Hotel Nairobi

CHIEF EXECUTIVE OFFICER