



# RURAL ELECTRIFICATION & RENEWABLE ENERGY CORPORATION

(Formerly Rural Electrification Authority)

## INVITATION TO TENDER

1. The Rural Electrification & Renewable Energy Corporation invites Tenders from Interested Companies to Tender for the following Materials as indicated below:

Tender No.	Item Description	Pre-Bid Date	Tender Closing, Opening Date & Time
RFX No.1000000414	Tender for supply installation and commissioning of 38No. Low mast flood lighting in Garissa solar plant, Garissa County	18/3/2020	3/4/2020 10.00a.m.
RFX No.1000000415	Supply and delivery of Kitchen consumables for a period of 3years	18/3/2020	3/4/2020 10.00a.m.

2. Tender documents detailing the requirements may be viewed at REREC E-Procurement Web Portal found on the REREC website ([www.rea.co.ke](http://www.rea.co.ke)) beginning on **4<sup>th</sup> March, 2020**.
3. Bidders who are interested in this tender **MUST** ensure that they are registered in **REREC SAP SRM** system and have set up their page. Please ensure compliance to the following
  - Each company must have two user accounts; Admin Account and Employee Account. Ensure that the following roles are NOT ASSIGNED to the employee; Employee Administrator and Supplier Master Data manager
  - Ensure that the admin account and employee account does not share same email address
  - Ensure that the Employee user name is between 4 and 12 characters. It is a Mandatory requirement that all Bid Documents/Responses shall be uploaded to the **COLLABORATION ROOM** in the link with "RFX Response Number: Company Name". Bidders shall not attach their documents at any other Tab of the Portal. Attachments placed elsewhere in the portal shall be declared non-responsive and will not be evaluated.
  - Prices **MUST** be entered under item term of the RFX. The prices entered here shall be similar to the prices in the price/BoQ Schedule and shall form part of the evaluation criteria.
  - For the purpose of this tender bidding, the employee account shall be used to submit your RFX responses. Bidders who require any form of assistance on the online bidding or clarification from our office should do so strictly between **4<sup>th</sup> March, 2020 and 31<sup>st</sup> March, 2020**.
4. Completed Tenders are to be saved as PDF documents marked with RFX description to be submitted through the REREC E-Procurement Web Portal found on the REREC website ([www.rea.co.ke](http://www.rea.co.ke)) so as to be received on or before the dates in the schedule above at **10.00am**.
5. Tenders will be opened electronically promptly thereafter in the presence of the Tenderer's or their representatives who choose to attend in REREC Procurement Office at Kawi House.
6. A Pre-bid training/Meeting will be held in Kawi House South C, on the **dates indicated on the schedule above** starting at **10:00 a.m.** where interested bidders will be trained on the use of the Online Registration and Bidding Processes. All bidders are encouraged to attend pre bid training even if they are already conversant with bidding process.

**CHIEF EXECUTIVE OFFICER**  
**RURAL ELECTRIFICATION & RENEWABLE ENERGY CORPORATION**